

Job Title: Design Checker

Other Titles Used:

Department:

Location: Colorado Springs, CO

Reports To: General Manager

FLSA: Non-Exempt

GENERAL SUMMARY:

Perform detailed check-out of precast production or erection drawings ensuring accuracy, conformance with contract documents, engineering design, constructability and project specifications while maintaining a high standard for quality and accuracy.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Ensure accurate and high quality drawings by identifying and communicating deficiencies with precast production or erection drawings and providing assistance with resolution.
- Ensure that engineering design information is thoroughly and accurately reflected on production and erection drawings.
- Provide review and interpretation of contract drawings and specifications as they pertain to precast concrete.
- Review product design for constructability and efficient use of material and production facilities.
- Assist in obtaining clarification of contract drawings or design intent as needed.
- Review drawings for elements installed by other trades that interface with precast and assist in coordination of these items.
- Obtain and maintain accurate documentation of project history at it pertains to the development of design.
- Provide constructive feedback to design personnel or consultants to ensure ongoing, high quality of the work.
- Perform checking in an efficient and timely manner in accordance with project specific requirements and industry standards.
- Report check-out progress to project manager at regular intervals.
- Pursue professional development.

PERFORMANCE REQUIREMENTS:

- Carry out assigned tasks with a professional demeanor and display a calm, customer oriented attitude in fast-paced and sometimes stressful conditions.
- Represent the Company in a professional manner as reflected in excellent written and oral communication skills, listening skills, patience, analytical reasoning and problem solving abilities.
- Ability to meet deadlines and issue deliverables as scheduled and provide status updates when requested.
- Strong familiarity with the precast industry and specific experience in precast design. Preference will be given to those with engineering background.
- Above all else, a strong aptitude for highly accurate, detailed, and thorough work.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.